

# Rental conditions Mjärdevi Västergård

This document is to be seen as a translation of the original Swedish agreement. The Swedish original has precedence over this translation. In case of dispute, LinTek's judging takes precedence.

## LinTek's obligations

As responsible for rental LinTek is required to ensure that:

- You may dispose of Mjärdevi Västergård according to the agreed-on time and price.
- You receive a booking confirmation via e-mail.
- You are informed at least five days in advance regarding any essential changes of your booking.
- Mjärdevi Västergård corresponds to the description given on LinTek's webpage.
- Mjärdevi Västergård and the inventories are insured. If damages occur, see articles under code of conduct.

## Terms of booking/Booking conditions

- For cancellations between 5 and 10 working days prior to the booking occasion, half of the rent will be charged. For cancellations less than 5 days from the booking occasion full rent will be charged.
- Times for admission and return of key will be specified during contract signing.
- LinTek reserves the right to immediately cancel the arrangement if the Code of conduct and/or laws are breached.
- At the event of a dispute, LinTek has the prerogative of interpretation.

## User obligations

The user is required to ensure that:

- One sober person is in charge and present at all times.
- Everyone that resides in Mjärdevi Västergård shall obey the Code of conduct. If the Code of conduct is violated LinTek reserves the right to cancel the booking, interrupt the arrangement and debit the user for any additional costs.
- The number of persons in the cabin shall not exceed 50.
- Fill in appendix 1 regarding fire safety.
- Mjärdevi Västergård is not sublet to anyone besides the person suggested by this agreement.
- Report damages to LinTek as soon as possible. Reported vandalism is debited by the prime cost and non-reported vandalism is debited by the three times the prime cost.
- Set the alarm after use. If the alarm is not turned on, the user is responsible for any damages occurring due to burglary or similar.
- Confirmation of the booking should be presentable during the entire arrangement.

- Ensure that all inventories present at Mjärdevi Västergård matches the inventory list. Any deviations shall be reported to LinTek (otherwise all that is missing will be debited).
- In acute injuries, such as a major water leak or fire it is the user's obligation to contact LinTek or SOS 112 to inform about the incident.
- At the event of a mishap fill in appendix 2
- The user has understood the routines regarding on- and off-switching of the alarm.
- The Code of conduct is followed by all visitors in and around Mjärdevi Västergård.
- The user is aware that the fire alarm in Mjärdevi Västergård is connected to the emergency service. At the event of emergency without incident, the user is charged for all costs, normally 6500 SEK.

## Cleaning routines

Before departing from Mjärdevi Västergård it is supposed to be cleaned thoroughly. LinTek will inspect the following:

- Floor-splines are wiped.
- All open spaces are dusted.
- Toilet and sink are clean.
- The fridge is emptied, turned off, wiped clean and left open.
- Microwave oven is clean.
- Floors are wiped and dusted.
- The trash is emptied.
- No trash is present in and around Mjärdevi Västergård.

If Mjärdevi Västergård is left dirty, LinTek will debit you for the cleaning.

## Code of conduct

- Any instructions from LinTek or other personnel regarding security, fire protection, conduct, etc. should be followed by both the user as well as all of the staff of his/hers commitment.
- It is not allowed to light fires in the fireplaces. Only tea lights may be used on the premises.
- Smoking is completely prohibited in Mjärdevi Västergård, this includes use of smoke machines. Smoking will take place in designated areas: by the ashtray in front of the house.
- Take care of Mjärdevi Västergård, inventories, garden and surrounding area. Be considerate of the general public around Mjärdevi Västergård.
- It is the responsibility of the user, in addition to the rules in this document, to make sure of compliance with legal and regulatory requirements and to keep himself familiar with how these affect the event.

- The user is responsible for any direct or indirect damages on any personal belongings as well as equipment borrowed or rented from LinTek. The user is obliged to compensate for any damages on properties of LinTek or a third party in connection with the event.
- No animals are allowed on the premises.
- Clean Mjärdevi Västergård according to the "Cleaning routines" before you leave the premises.
- At the event of a stay-over the sleeping arrangement should be in accordance with Appendix 4.

## Information regarding rental occasion

The user is entitled to use Mjärdevi Västergård on the following days and times in accordance with the terms in this document.

<i>Date, time (start)</i>	<i>Date, time (end)</i>

### Rent is debited with:

*Is noted during contract signing*

Number of weekdays: \_\_\_\_\_ at the price: \_\_\_\_\_

Number of non-weekdays: \_\_\_\_\_ at the price: \_\_\_\_\_

Number of weekends: \_\_\_\_\_ at the price: \_\_\_\_\_

*Is signed after the rental occasion*

Eventual damages: \_\_\_\_\_

Kst. 1	Konto 3020

**Amount to bill:** \_\_\_\_\_ **SEK**

### Bill information

<i>Name</i>	<i>Social security number/ Org.nr</i>
<i>Address</i>	<i>Area code City</i>
<i>Phone number</i>	<i>E-mail</i>
<i>If organization, name of the organization</i>	<i>Member of the student union</i> <input type="checkbox"/> <i>Yes</i> <input type="checkbox"/> <i>No</i>
<i>Person in charge besides from the user</i>	<i>Social security number</i>

## Key acquirement for Mjärdevi Västergård

By signing this document I acquire the key to Mjärdevi Västergård and agree to the following terms and conditions.

- I take personal responsibility for the key. In case of loss of the key, I take responsibility for the cost of replacing locks and new keys.
- I will return the key to LinTek on the agreed upon time.
- Hereby it is certified that the user has read and accepted the rules that apply to the use of Mjärdevi Västergård.

Linköping, / -2017

Key number:

\_\_\_\_\_

\_\_\_\_\_

User's signature

Written name

\_\_\_\_\_

\_\_\_\_\_

Social security number

Phone number

.....

Hereby it is certified that LinTek releases the key to Mjärdevi Västergård by:

\_\_\_\_\_

\_\_\_\_\_

Signature (LinTek)

Written name

.....

Hereby it is certified that the key has been returned to LinTek by:

\_\_\_\_\_

\_\_\_\_\_

Signature (LinTek)

Written name